

Annexure 1

**Application for Reimbursement of CIPM PhD Grant**

*(Should be submitted within the first quarter of the succeeding year, after completion of the doctoral degree)*

**Basic Information of the Member**

1	Name	.....		
2	NIC Number	.....		
3	Class of Membership	.....	Date of Enrolment	.....
4	Email Address	.....	Contact No.	.....

**Details of the Doctoral Degree**

1	Title of the PhD Study	.....
		.....
		.....
2	University/ Institution	.....
3	Date of registration to the degree	.....
4	Effective date of the degree	.....
5	Full amount spent for PhD including course fee	.....

**Contribution to CIPM (Mention your contribution to CIPM in brief)**

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**Annexures (Make sure you have attached all the required documents using the checklist below)**

- Certified copy of PhD Certificate/ letter of certificate with the effective date
- Evidence on contributions made to CIPM within last 5 years
- Letter signed by the applicant to show funding sources of the PhD
- Original payment receipts

I, the undersigned, hereby make application for Reimbursement of PhD Grant from the Chartered Institute of Personnel Management, Sri Lanka (Inc.) and confirm that the information given above is correct to the best of my knowledge.

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Date

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Signature

**For office use only**

**1 Recommendation of the Standing Committee on CIPM Applied Research and Knowledge Centre**

Comments

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Signature

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Date

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**2 Approval of the CIPM Council**

Comments

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Signature

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Date

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